



Initial Referral Form

1. Initial Participant Information

Name					
Date of Birth					
Gender	Man	Woman	Transgender	Non-binary/non-conforming	Prefer not to say
Preferred Language				Interpreter Required	
Cultural Information of relevance (if any)					
Diagnosis (Primary & Secondary)					
Outline of Support Requirements					
Current Situation (overview of current living arrangements, services in place, support hours in place)					

2. Referrer Details

Name	
Organisation Name	
Organisation Role / Relationship to Participant	
Phone contact	
Email contact	



3. Supports Required

Tick the following boxes as required:

Daily Living Supports Community Outreach Supported Independent Living / Independent Living Options Respite Care Other
Support Coordination (all levels)
Aboriginal Community Services: Aboriginal Cultural Mentoring Aboriginal Cultural Liaise Cultural Assessment & Planning Cultural Counselling

4. National Disability Insurance Scheme

Current Plan Dates	FROM	TO
Plan Manager (“Agency” if Agency Managed)		
Specialist Support Coordinator (name & contact info)		
If not eligible or access is still being determined, please provide details regard current situation		

5. Support Network (Government & Family/Significant Others)

Guardian Mental Health Worker Other (please specify)	Public Trustee NDIS Nominee
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6. What Next?

Nganana will contact the Referee within a week of receiving this initial referral form to arrange a meeting with the Referee, the participant, their family, and anyone one else in the support network invited to attend. This will enable us all to discuss support needs and preferences, goals, and any other support issues in more detail. Once we have this data, Nganana will be able to develop a unique support plan that meets the participant's current needs, and an ongoing plan for the evolution of services to anticipate the participant's future development.

Once a unique support plan has been agreed upon, a Service Agreement will be prepared along with a detailed Quote. These documents will be forward to the authorised signee for their final approval. Upon completion of all the required documentation, Nganana Inc will initiate the implementation of the support plan by carefully crafting a team of support workers to meet the participant's needs, and scheduling the appropriate support shifts.