



Behaviour Incident

For use recording all incidents of behaviour considered serious and/or critical, where there is clear risk to the client, staff, or a member of the community.

After this form is filled save immediately in OneDrive Incident Report Store dd.mm.yyyy – INITIALS Behaviour Incident

The following behaviours are those that fit this criteria, which have the potential to place a participant at significant risk. This is in terms of harm to a participant, harm to a member of the community and/or the risk of a participant committing an offense.

Below are categories of behaviours identified as critical and/or serious (taken in part from the Centre for Developmental Disability Health Victoria).

<input type="checkbox"/> Absconding	<input type="checkbox"/> Intentional & Excessive Risk Taking
<input type="checkbox"/> Aggression – Verbal with Threats	<input type="checkbox"/> Property Damage
<input type="checkbox"/> Aggression – physical	<input type="checkbox"/> Psychosis (behaviours suggesting potential psychosis)
<input type="checkbox"/> Arson	<input type="checkbox"/> Sexualised
<input type="checkbox"/> Disruption – deliberate disruption of services / organisation	<input type="checkbox"/> Suicidal Ideation / Self Harm / Attempting Suicide
<input type="checkbox"/> Alcohol & Drug seeking / Using	<input type="checkbox"/> Theft

It is absolutely essential that behaviours of this nature are reported immediately. These incidents are reportable as per the NDIS legislation. We require Nganana office or on-call to be alerted immediately and the report written as soon as possible.

REMEMBER: If an incident of behaviour results in an emergency situation, call 000 for immediate assistance. Whenever emergency services are called (000 or 131444 for police attendance) and/or Mental Health Emergency (13 14 65 when suicidal ideation). **THEN** ring Nganana Office/On-call.

Site / Participant (associated with the Incident):

1. About the Incident

Date:		Approximate Time:	
Location:			
Reporting Staff Name:		Their Position:	

2. About the Behaviour

Summary of the Behaviour

In one sentence briefly describe the behaviour that resulted in the incident being recorded.



How did the Behaviour Come About?

Describe what was happening at the time of the behaviour.

What Happened After?

Describe the outcome of the behaviour after everything had settled down.

Response

Detail everything staff did in response to the behaviour.

If injured detail the medical follow-up:

SA Ambulance	
SAPOL	
Hospital	
Mental Health Triage	
GP	
Other	
PRN Usage	

3. Details of People Involved in the Incident

All Staff Involved (and their position in the organisation):	
Others Involved (community members, family, other agency staff etc)	
Emergency Services Involved (Ambulance, Police or Fire Service):	



OFFICE USE ONLY

Report Received by (in Office)

Name:		Position:		Date & Time:	
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Follow-up

In a follow-up investigation going to be initiated by Nganana? Yes <input type="checkbox"/> No <input type="checkbox"/>
Is this incident considered a reportable incident by the NDIS Commission? Yes <input type="checkbox"/> No <input type="checkbox"/>

Report Processed and Accepted by

Name:		Position:		Date & Time:	
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